



Phone: 03228-252222

PANSKURA BANAMALI COLLEGE

NAAC re-accredited 'A' Grade (2016-2021), DST-FIST (Govt. of India) and DBT-BOOST (Govt. of West Bengal) sponsored Autonomous College (2018-19 to 2028-29) with research centre under Vidyasagar University, West Bengal

Website : www.panskurabanamalicollege.org

E-mail : principal.pbc@gmail.com

Code of conduct for Students, teachers, administrators and other staff

The following code of conducts are applicable to Students, Teachers, Administrators and Non -teaching Staff as follows

1. Code of conduct for Students:

<https://www.panskurabanamalicollege.org/Code%20of%20Conduct%20for%20Students.pdf>

2. Teachers, Administrators and Non -teaching Staff:

a) WBSR – I

<https://www.panskurabanamalicollege.org/West%20Bengal%20Service%20Rule,%20Vol%20-%20I.pdf>

b) WBSR – II

<https://www.panskurabanamalicollege.org/West%20Bengal%20Service%20Rule,%20Vol%20-%20II.pdf>



Principal
Panskura Banamali College
(AUTONOMOUS)



Phone: 03228-291247

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CODE OF CONDUCT FOR STUDENTS

Panskura Banamali College (Autonomous) is an organization that is focused on the quest for greatness in educating, learning, examination and local area engagement. The college has planned the accompanying set of regulations to give fair methods applicable to every one of all Undergrad and Postgraduate courses and Ph. D. researchers of all branches of the college. Every one of the students, as individuals are expected to follow the guidelines that are proposed at Academic Council and approved by the Governing Body. The Set of rules relates to three fundamental aspects, like (A) Academic within classroom (B) Outside the Classroom and (D) Disciplinary action.

A. Academic Conduct:

1. Students are expected to actively participate in the learning process and acquire minimum 75% attendance in all the courses offered in a semester.
2. Students should be in their respective classes on time.
3. Students must complete assignments, tests, compositions and other classroom activities arranged by the faculty for evaluation, on time.
4. Students must practice academic honesty in the preparation and participation in all the components of the CIA, including the Mid-Semester and End-Semester Examination.
5. Students should not possess or use any unauthorized aids in any academic test or examination conducted by the staff or the College.
6. Students must schedule any academic discussion with the teaching faculty during office hours.
7. Students and scholars must not engage in plagiarism or any other academic misconduct. Classroom Conduct.
8. Students should dress in a manner that is appropriate for an academic environment. Students must wear their identity cards on the campus.
9. Students must not bring camera mobiles to the college. They must switch off the mobile phones in the classrooms.
10. Students must not engage in photographing, audio taping or videotaping the activities of the class without the permission of the professor. They should not involve in inappropriate use of digital technology.
11. Students should keep their classrooms clean. They must not engage in destruction of College property.

P.O. - PANSKURA R.S. : PIN - 721152, : DIST. - PURBA MEDINIPUR : WEST BENGAL : INDIA

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12. Students must treat all their classmates and staff, both male and female, with dignity and respect.

B. Conduct outside the Classroom

1. Students are required to interact ethically with other students and teaching staff and support staff in areas such as computer centres, library, laboratories, canteen, and other spaces in the College that can be used for studying or socializing.
2. Students must not engage in any written, verbal, physical or electronic act that can cause physical or emotional disturbance or harm to other students or staff.
3. Students must not involve in Ragging. Students must not create excessive noise that disturbs the activities of classes, College office or other academic, cultural, social or sporting activities of the College.
4. Students must not engage in gender discrimination or any form of sexual harassment or misconduct.
5. Students must attend all the academic and cultural programmes of the College with discipline.
6. Students are expected to exhibit exemplary behaviour during Internships, Field visits, and educational tours.
7. Students must observe the boundaries of professional relationship between staff and student on the campus, in venues off-campus and online.
8. Students must use all the facilities and the property of the College with much care and responsibility. Students must not use obscene language or engage in threatening behaviour that will cause any individual to fear for their personal safety.
9. Students should not engage in any form of defamation of any staff or student. They must not post any derogatory comments on social media about any individual of the College.
10. Students must not participate in any academic, religious or cultural activity of the College under the influence of alcohol or other drugs.
11. Students must not possess alcohol, drugs or weapons on campus.
12. Students must not use the name, logo, resources or the reputation of the College for private gain or the gain of a third party, or private business or commercial purposes, without prior permission.
13. All the students and scholars are expected to comply with the directions of the administrators of the College.
14. Students must not engage in any fraudulent, corrupt or unlawful conduct inside or outside the campus that would potentially affect the reputation of the College.
15. Any student of the College aggrieved by any acts of misconduct or harassment can approach the Coordinators of the various Welfare Committees, Coordinators and Heads of the Departments, or



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Principal of the College. Additional policies or changes may evolve and the Code of Conduct may be amended or modified any time.

D. Disciplinary action:

1. Disciplinary action includes suspension, expulsion or other exclusions, and withholding results. Students should appreciate that serious offences such as assault, theft, wilful damage of property and other unlawful activities are highly likely to attract a suspension or expulsion.
2. Suspension of study may be applied immediately for a serious offence, obviously impacting on the student's ability to continue or complete his/her studies.
3. For minor breaches of the Code of Conduct, a student shall receive a warning asking him/her to rectify his/her behaviour. This warning may take the form of a verbal reminder of the expected behaviour of the student, or an official written warning.
4. Suspension may be applied for consistent minor breaches of the Code of Conduct.
5. Students must be aware that where a student breaks the law, the matter shall be reported to the police, in addition to any action taken by the College for the same offence.


Disciplinary Committee:

Disciplinary Committee will look after the various disciplinary matters relating to Examination and related matters. The members of this committee will be nominated by the Governing Body of the college. Principal will be the chairman of this committee.

Other members will be the

- Teachers' Representatives (TR) to the Governing Body (GB) of the college,
- Secretary, Teachers' Council (TCS),
- Member Secretary, Academic Council, and
- Secretary, Women's Cell




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